

Irving Municipal Court Plea Form

You must choose one of the options under 1, 2 or 3 listed below, fill out form completely, print the plea form, sign and return to the Municipal Court, by mail or fax, **no later than 21 calendar days** from the date your citation was issued. (Usted puede elegir una de las siguientes opciones que aqui aparecen y devolver esta citación a la Corte Municipal por medio del correo o por fax a mas tardar 21 dias a partir de la fecha en que la citación le fue entregada.)

If you fail to appear in court as required by law for the prosecution of an offense, you may be denied the renewal of your driver’s license, assessed additional fees, and a warrant will be issued for your arrest.

1. TO PAY YOUR FINE (PARA PAGAR LA MULTA)

I wish to enter a plea of (Yo me declaro)

- Guilty (Culpable)
- No Contest (No Disputo)

thereby waiving my right to a jury and non-jury trial and enclose fine payment.

(Y por lo tanto renuncio al derecho de tener un juicio y adjunto envio el dinero para pagar mi multa.)

2. TO PLEAD NOT-GUILTY AND REQUEST A HEARING

(ME DECLARO NO CULPABLE Y SOLICITO UNA AUDENCIA)

- I wish to enter a plea of not guilty and request a hearing.

3. TO REQUEST DRIVING SAFETY OR DEFERRED ADJUDICATION

(PARA SOLICITAR EL CURSO DE MANEJO O SENTENCIA DIFERIDA)

I do not have a Commercial Driver’s License and wish to enter a plea of No Contest (me declaro no disputo) thereby waiving my right to a jury and non-jury trial and request the court allow me to complete **(Yo no tengo Licencia Comercial** y por lo tanto renuncio al derecho de tener un juicio y hago petición a la Corte que me permita):

- a driving safety course (Curso de Manejo)
- deferred adjudication (Sentencia Diferida)

At any time, I can elect to enter into a payment plan. If my financial circumstances change, I can accept the standard payment plan. Depending on my financial circumstances, I may be able to request a hearing for the Judge to consider my ability to pay. A non-monetary compliance option may be available to me to satisfy my Court Order. The Judge may grant or deny my request for a hearing, and non-monetary compliance options are available at the Judge’s discretion. If I am or become indigent or unable to pay, I can appear in person at the Irving Municipal Court Monday – Friday at 1:30 p.m. A referral to the Judge may be required for judicial review of my specific situation.

By signing, I acknowledge I retained a copy of this document.

If you have chosen one of the options above, your signature and citation number are **required** to validate your request. (Si usted eligió una de las opciones que aqui se mencionan su firma y el numero de la citación son requeridas para que su petición sea valida.)

Citation Number (Numero de la citación): T – _____

Name (print): _____

Signature (Firma): _____

Date (Fecha): _____ DL # or DOB: _____

Mailing address (Direccion): _____ Apt #: _____

City, St, Zip: _____ Phone #: _____

Please email correspondence to: _____



Mail: Irving Municipal Court
PO Box 152288
Irving, TX 75015-2288

In person: 305 N. O’Connor Rd
Irving, TX 75061

Phone: 972.721.2451
Fax: 972.721.2383

A 24-hour depository box is located in the main entry of the Municipal Court.